

DISCLOSURE

DISCLOSURE - Must be a clear and conspicuous written disclosure to the consumer before the report is obtained, in a document that consists solely of the disclosure. Sample language is shown below:

As part of our hiring background and investigation, we may obtain consumer reports or prepare an investigative consumer report. The investigative consumer report may consist of contacting all listed prior employers to verify your employment history. It may also include, but not be limited to, credit information reports, criminal history reports and driving history records. Under the provisions of the Fair Credit Reporting Act (15 USC at 1681-1681u) as amended, before we can seek such reports, we must have your written permission to obtain the information. You have the right, upon written request, to a complete and accurate disclosure of the nature and scope of the investigation. You are also entitled to a copy of your Rights under the Fair Credit Reporting Act.

The internet website of the consumer reporting agency (CRA) that provides the reports and information identified above is www.intellicorp.net. Their physical address is:

IntelliCorp Records, Inc.
3000 Auburn Dr, Ste 410
Beachwood, OH 44122

AUTHORIZATION TO RELEASE CREDIT INFORMATION

In conjunction with the accompanying disclosure and release documents, a consumer credit report from IntelliCorp, sourced by TransUnion, is being sought because the position for which you are applying falls into one or more of the specified categories below. The applicable categories that are associated with your position have been identified with a checkmark as follows:

- A managerial position
- A position in the state Department of Justice
- A sworn peace officer or other law enforcement position
- A position for which the information contained in the report is required by law to be disclosed or obtained
- A position that involves regular access for any purpose other than the routine solicitation and processing of credit card applications in a retail establishment to all of the following types of information from any one person: (i) bank or credit card account information, (ii) social security number, (iii) date of birth;
- A position in which the person is or would be any of the following: (i) a named signatory on the bank or credit card account of the employer, (ii) authorized to transfer money on behalf of the employer, (iii) authorized to enter into financial contracts on behalf of the employer.
- A position that involves access to confidential, proprietary or trade secret information
- A position that involves regular access to cash totaling ten thousand dollars (\$10,000) or more of the employer, a customer, or client, during the workday.

- CALIFORNIA RESIDENTS ONLY:** If you are a current California resident and would like to request a copy of your Consumer Credit Report at no charge, please check the box.

I do hereby authorize verification of all credit and financial history records in accordance with applicable federal and state law, and authorize any duly authorized agent of **IntelliCorp Records, Inc** to obtain the credit and financial history records, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature, and I release all persons from liability on account of such disclosures. I authorize without reservation, any party or agency contacted by **IntelliCorp Records, Inc** to furnish the above-mentioned credit and financial history information. This authorization is valid during the course of my employment to the extent permitted by law.

Printed Name

Applicant Signature

Date

DISCLAIMER: THIS FORM IS NOT MEANT TO PROVIDE LEGAL ADVICE OF ANY KIND. LEGAL ADVICE SHOULD BE SOUGHT FROM YOUR ATTORNEY. WE MAKE NO CLAIMS, PROMISES OR GUARANTEES ABOUT THE ACCURACY, COMPLETENESS, OR ADEQUACY OF THE INFORMATION CONTAINED HEREIN. WE MAKE NO WARRANTY THAT THIS FORM IS APPROPRIATE FOR YOUR PARTICULAR NEEDS.